

Et Cetera Club collection

L278

This finding aid was produced using the Archivists' Toolkit

April 20, 2015

Describing Archives: A Content Standard

Rare Books and Manuscripts
140 North Senate Avenue
Indianapolis, Indiana, 46204
317-232-3671

Table of Contents

<u>Summary Information</u>	3
<u>Administrative History</u>	4
<u>Scope and Contents</u>	4
<u>Arrangement</u>	4
<u>Administrative Information</u>	5
<u>Controlled Access Headings</u>	5
<u>Collection Inventory</u>	7

Summary Information

Repository	Rare Books and Manuscripts
Creator	Et Cetera Club (Indianapolis, Ind.).
Title	Et Cetera Club collection
Date	1925-1966, undated
Extent	0.5 Cubic feet 1 manuscript box
Language	English

Preferred Citation

Et Cetera Club collection, Rare Books and Manuscripts, Indiana State Library

Administrative History

The Et Cetera Club was a part of the Indianapolis Council of Women (originally the Local Council, a federation of thirty-four women's organizations in 1892), which was organized in 1892 by May Wright Sewall, among others. It became affiliated with the International Council of Women, the National Council of Women and the Indiana State Council of Women.

The Et Cetera Club was organized on Sept. 14, 1914, for philanthropic and social purposes and became affiliated with the Indianapolis Council of Women in 1921. Members were elected. The club made charitable donations to organizations (including the National Cancer Control campaign), knit sweaters for the Red Cross, sponsored orphans from Armenia and children to open air camps, among other activities. Their meetings often included speakers. The organization continued through 1966.

Information found within the collection.

"Et Cetera Club will give a charity party". Indianapolis Star 14 February, 1923. Retrieved 2015/04/17.
<http://access.newspaperarchive.com/us/indiana/indianapolis/>

[Organization of the Local Council] 1892/01/04. Print. ISLO 374.2, #18

Scope and Contents

This collection includes autographed and typed minutes, treasurers reports, bank statement, members lists and constitutions, and typed and signed letters from the Et Cetera Club and various organizations in Indianapolis, Indiana ranging from September 1925 to May 1966 regarding activities, business and donations of the club.

Arrangement

This collection is arranged by subject.

Administrative Information

Publication Information

Rare Books and Manuscripts

Conditions Governing Access

This collection is open for research.

Conditions Governing Use

Legal title, copyright, and literary rights reside with Rare Books and Manuscripts, Indiana State Library, Indianapolis, IN. All requests to publish or quote from manuscripts must be submitted to Rare Books and Manuscripts.

Custodial History

This collection was received by Rare Books and Manuscripts as a donation from the Indianapolis Council of Women on 1980/12/29.

Accruals

No further additions are expected.

Processing Information

Collection processing completed 1980. EAD finding aid created 2015/04/17 by Edythe Huffman

Controlled Access Headings

Corporate Name(s)

- Indianapolis Council of Women (Indianapolis, Ind.).

Subject(s)

- Annual reports
- Correspondence
- Financial statements
- Indianapolis (Ind.)--Societies and clubs
- Minutes

Collection Inventory

	Box	Folder
Correspondence, 1950-1966; bylaws, 1955, undated; yearbook, 1963-1964	1	1
Minute book, 1925-1933	1	2
Minute book, 1933-1937	1	3
Minutes, 1937-1944, undated	1	4
Minutes, 1944-1953	1	5
Minutes, 1954-1958	1	6
Treasurer's reports, 1942-1949; receipt stubs, 1941-1955	1	7
Treasurer's reports, 1953-1964	1	8
Bank statements, 1964-1966	1	9